

Attending: Emily Cabaniss, Robert Perret, Gena Peone, Emily Jones, Heather Mulliner, Mel Pomeroy, Rachel Cohen, Mariecris Gatabayan, Kim Gorman, Dulce Kersting-Lark, River Freemont

- I. Zine funding request–visit from Becky Butler
  - A. There will be a “zine lounge” at the conference. Request for \$150 for supply costs.
  - B. Becky will cover the costs if the Board does not, so there is no risk of cancellation.
  - C. Because of the lateness of the request, and the fact the conference is already in the red, the Board voted against.
  - D. There was discussion of adding policy language and/or language to the workshop solicitation that funds should be requested at the time of the proposal.
- II. Journal of Western Archives
  - A. Approved because why not.
- III. Updates from Nancy and local arrangements
  - Early bird registration reminder being prepared to be sent out. Included is a push for hotel reservations and the pre-conferences.
  - We have selected a logo for the conference and when the few tweaks are finalized we will send out the image for the board to view.
  - We are coordinating with the Program committee with the content for the program. Paper and electronic.
  - We are working on pages of local area details to be included on website such as local transportation, restaurants and sightseeing. We are working with the local tourist bureau for some of this material.
  - Still negotiating with AV companies to lower AV quote.
  - We still have some possible vendors and other exhibitors inquiring about spots.
  - We are composing an email asking for people to suggest topics/hosts for dine-arounds. One on Tuesday evening for early arrivals. Thursday lunch and Thursday dinner. We will coordinate with the hosts in selecting restaurants and making reservations.
  - Badge holders and seed paper badges ordered. Badge ribbons for pronouns, presenters, Keynote speakers, states, students and misc. (Are there some you think we should have? We are also working on Ask Me buttons for the Local Arrangements and Program Committees. (hopefully the buttons can be reused) –cost? First timers?
  - Working on a Local Arrangements committee welcome note to be included in program. Also needs a Presidential welcome.
  - The Wednesday night reception at the Museum of Arts and Culture seems to be coming along great, it should be a wonderful event and they are donating it all. The cap for attendance at that event is 150 people.
  - We are still waiting on some numbers for the Hotel Room block. The NCAA basketball is here in town and everyone is slammed at the hotel right now. –room block?
- IV. From Executive Board meeting–centralizing fundraising
  - A. Committees doubling dipping on small pool of potential donors
  - B. Fundraising is an onerous task for small committees

- C. Imagine a beautiful world where there was centralized fundraising
  - D. Create a fundraising coordinator position or bake fundraising into board positions
  - E. Hire development person?
  - F. Giving Day options?
- V. Meet the Board report from Mariecris
- A. Survey reflects that the even was appreciated
  - B. Netted a volunteer for social media coordinator
  - C. How to Guide or what to expect when applying.
  - D. More support for positions in roundtables and appointed positions